



2014 SPRING MEETING REGISTRATION FORM

Online registration is strongly encouraged. Pre-registration closes on March 19, 2014.
All registrations received after March 19th (including on-site registrations) will be subject to a 15% increase in price.

I. Registrant Information

ABA ID # (if applicable): _____
 Name (First Middle Last): _____
 (TYPE or PRINT your name CLEARLY as you wish it to appear on badge.)
 Firm/Organization: _____
 Address: _____
 City: _____
 State/Province/Region: _____
 Postal Code: _____ Country: _____
 Telephone: _____ Fax: _____
 E-mail: _____
 First-time attendee of a Section meeting?

II. Guest / Spouse Information

Guests may attend ticketed events ONLY but must purchase a ticket for entry (see section IV, ticketed event fees). Guests will NOT be permitted into any CLE programming session unless they register as a conference attendee.

Name of Guest: _____
 Firm/Organization: _____

III. Program Registration Fees

Fees are **ALL INCLUSIVE**. Admission includes all CLE programs and committee meetings (dinners excluded), and all Networking Breaks & Receptions, **except for the Wednesday Reception at the New York Stock Exchange**. *Law students are excluded from all-inclusive pricing & should refer to website for ticket purchases.*

Check one of the following:

	Early Bird Until Feb 17	Standard Feb 18- March 19
<input type="checkbox"/> Section Member	\$ 1195	\$ 1375
<input type="checkbox"/> Full-time Law Student (not inclusive)	\$ 95	\$ 105
<input type="checkbox"/> Young Lawyer (35 years and under)	\$ 625	\$ 725
<input type="checkbox"/> Full-time Gov. / Academics / NGOs	\$ 295	\$ 325
<input type="checkbox"/> Corporate Counsel	\$ 295	\$ 325
<input type="checkbox"/> Solo / Small Practice / Retired	\$ 500	\$ 575
<input type="checkbox"/> Tuesday Afternoon Programming**	\$ 250	\$ 295
<input type="checkbox"/> Wed., Thur. <u>OR</u> Fri. Programming**(Select 1)	\$ 495	\$ 565

Non Section Member Rates:

<input type="checkbox"/> Non-Member	\$ 1395	\$ 1600
<input type="checkbox"/> Full-time Law Student (not inclusive)	\$ 120	\$ 135
<input type="checkbox"/> Young Lawyer (35 years and under)	\$ 725	\$ 825
<input type="checkbox"/> Full-time Gov. / Academics / NGOs	\$ 395	\$ 450
<input type="checkbox"/> Corporate Counsel	\$ 395	\$ 450
<input type="checkbox"/> Solo / Small Practice / Retired	\$ 550	\$ 625
<input type="checkbox"/> Tuesday Afternoon Programming**	\$ 325	\$ 375
<input type="checkbox"/> Wed., Thur. <u>OR</u> Fri. Programming**(Select 1)	\$ 650	\$ 750
<input type="checkbox"/> Speaker Day Only Registration**	\$ 350	\$ 350

Members of Cooperating Organizations *May register under the member rates outlined above.*

Please Provide the Name of Entity: _____

IV. Ticketed Event Fees

Tickets are limited and subject to space availability on a first come, first served basis. Onsite ticket sales close 24 hours before the event takes place; note that tickets may not be available onsite. **Please be sure to indicate below how many tickets you require for each event (include accompanying guests).**

Event Name	Qty	Total \$
Inclusive Guest Ticket for Evening Receptions <i>(Individual guest tickets are available upon request)</i>	_____ @	\$ 325.00 _____
Wed., Luncheon with Duncan Niederauer, President of the New York Stock Exchange	_____ @	\$ 110.00 _____
Wed., Reception at the New York Stock Exchange <i>(Additional reception not included in registration fee)</i>	_____ @	\$ 50.00 _____
Thurs., Luncheon with Keynote Speaker	_____ @	\$ 110.00 _____
Fri., Luncheon with Keynote Speaker	_____ @	\$ 110.00 _____

Do you require special dietary needs? If so, please describe.

V. Make Your Payment

**Refunds will not be issued for cancellations received after
March 19, 2014.**

Return this form by mail (1050 Connecticut Ave NW #400, Washington, DC 20036), fax (+1.202.662.1669) or email to Michelle.Mattingly@americanbar.org.

PAYING BY CREDIT CARD:

Credit Card Type: Visa MasterCard American Express

Total Payment: \$(USD) _____

Card Number: _____

Expiration Date: _____

Data Protection Notice - Please sign below:

By submitting this completed 2014 Spring Meeting registration form, you are providing us with personal information. By registering and signing this form below, you consent to our use of that information to complete the registration process and to compile data which the Section may use for Section membership and programming purposes only. Your payment information, including credit card information is used only to process payment for your 2014 Spring Meeting registration fees and is not retained for any other purposes whatsoever.

Your signature: _____

Date: _____

PAYING BY WIRE TRANSFER:

Please include the following information when making payment via wire transfer:

Name of Section: **Section of International Law**
 Meeting: **2014 Spring Meeting**
 Bank Name: **JP Morgan Chase Bank**
 Bank Address: **2218 Fifth Avenue, New York, NY 10037**
 Bank Routing #: **021000021**
 Account Name: **American Bar Association**
 Account Number: **50-03997**
SWIFT Code: CHASUS33

PAYING BY CHECK:

Please make check payments payable to the **American Bar Association in USD**. Return this form by mail to the address above.

VI. Sign Up for International Law Section Membership

Section membership dues are free for **ABA Members** when registering for the 2014 Spring Meeting as a *Non-Member or Member of a Cooperating Organization*. Free Section membership only applies to an individual who has not been a member of the Section at any time during the past two years.

___ **Lawyer Member***** (a \$55 value)

___ **Associate ***** (a \$55 value)

___ **Law Student *****

VII. Let Us Know If You Require Assistance

Please indicate if, under the Americans with Disabilities Act, you require specific aid or service during your attendance at the 2014 Spring Meeting:

Audio **Visual** **Mobile**

VIII. Refund Policy

Cancellations must be made in writing and received by the Section office by **March 19, 2014**, for a full refund of fees, less a \$100.00 administration fee. No refund of registration or fee for a ticketed event will be granted after that date *except in the case of medical emergency or extenuating circumstances approved by the Section in its sole discretion*.

When a completed registration form and payment have been submitted to the Section office either by mail, email or fax, the registration is considered to be a firm commitment and you will be expected to pay the registration and any ticketed event fees, unless a written cancellation is received as set forth above. Any refunds issued will be processed to the credit card on file for individuals who made registration payment via credit card.

IX. Travel Information

The host hotel for the 2014 Spring Meeting is the Waldorf Astoria New York. The Waldorf Astoria New York has reserved a limited block of rooms for the group **until March 10, 2014** at the special nightly rate of **\$289** plus applicable daily tax per room for single/double occupancy. Reservations may be made online at <http://waldorfastoria.hilton.com/en/wa/groups/personalized/N/NYCWAWA-AIL-20140330/index.jhtml>. The number of rooms available at this special rate is limited, so early booking is recommended.

You are encouraged to make your airline reservations online via the American Bar Association (ABA) travel site where you automatically receive specially negotiated ABA airfare and car rental discounts from a variety of carriers. Simply visit http://www.americanbar.org/membership/benefits_of_membership/travel_services.html to make your travel arrangements. If you have not used this site before, it only takes a few moments to establish a username and password allowing you to immediately book your reservations.

X. MCLE/CLE Credit

MCLE/CLE CREDIT:

You will be required to fill in your **State License Number** on the MCLE/CLE sign in sheet at the 2014 Spring Meeting. Please come to the meeting with your license number(s) for those states you will be obtaining MCLE/CLE credit.

MCLE/CLE credit has been requested. For delegates where MCLE/CLE is mandatory, a Certificate of Attendance will be provided onsite.

For questions regarding MCLE/CLE credit please visit the CLE Information Booth at the Meeting.

Online registration is strongly encouraged. Pre-registration closes on March 19, 2014.

All registrations received after March 19th (including on-site registrations) will be subject to a 15% increase in price.

Please allow up to one (1) week for processing.

Mail to:
ABA Section of International Law
2014 Spring Meeting
Attention: Michelle Mattingly
1050 Connecticut Ave NW #400
Washington, DC 20036 USA
or fax to +1 202.662.1669

If you are completing the hard copy registration form and require a receipt please contact the Section office via email at Michelle.Mattingly@americanbar.org. Confirmation of registration will not be available until payment is received and processed.

* All registrations received after March 19th (including on-site registrations) will be subject to a 15% increase in price.

** Includes one (1) evening reception

*** ABA Membership is a prerequisite of Section membership. If you are not already an ABA member, please call 800-285-2221 or visit membership's website at http://www.americanbar.org/groups/international_law/membership.html.