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| **Chair** | **Vice-Chair** | **Secretary** | **Treasurer** |
| Ben Patten KC4 New SquareLondonWC2A 3RJB.Patten@4newsquare.com | Steven Walker KCAtkin ChambersLondonWC1R 5ATswalker@atkinchambers.com | Jessica Stephens KC4 Pump CourtTempleLondon EC4Y 7ANjstephens@4pumpcourt.com | Robert StokellCrown Office Chambers2 Crown Office RowLondon EC4Y 7HJstokell@crownofficechambers.com |

**TECBAR DISPUTE RESOLUTION APPOINTMENTS**

**APPLICATION FORM**

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| **Name** |  |
| **Year of Call/Silk** |  |
| **Chambers / Professional Address** |  |
| **Email** |  |
| **Telephone** |  |

**Appointment**

Please place a tick against each DR position that you would like to apply for:

o TECBAR Adjudicator o TECBAR Mediator

o TECBAR Arbitrator o TECBAR Dispute Resolution Board Member

**Relevant Experience**

With reference to the attached Qualifying Criteria, please provide full details of your relevant experience for the particular appointment(s) that you are applying for (continue on a separate sheet if necessary), and provide express confirmation that criterion (5) is satisfied or, if it is not, why you should in any event be included on a list.

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**Please return completed forms by email with the subject header “*TECBAR DR appointments*” to the TECBAR Secretary at** **admin@tecbar.org**

**NOTES**

Your application will be subject to review by, and approval of, the TECBAR Committee.

The Qualifying Criteria are as follows:

**(1) TECBAR Adjudicator**

Applicants are required to have passed a recognised approved / accredited adjudication course. TECBAR runs its own approved adjudication course periodically, and those who have not qualified elsewhere will be entitled to apply for accreditation upon completion of that course. TECBAR Adjudicators will be required to retrain from time to time (as determined by the TECBAR Committee) in order to remain on the list.

TECBAR also accepts applications from former TCC Judges, or from former Judges who had a substantial TCC practice at the Bar. Such applicants need not satisfy the above criteria.

**(2) TECBAR Arbitrator**

Applicants are required to have 10 years’ experience of arbitration as counsel **and**:

1. to have obtained a recognised qualification from an approved / accredited arbitration/ADR institution; or
2. to have conducted 3 arbitrations as arbitrator (although not necessarily to award stage), or 3 adjudications, expert determinations or DABs/DRBs (through to decision), or a combination of the foregoing, or to have been appointed Recorder.

TECBAR also accepts applications from former TCC Judges, or from former Judges who had a substantial TCC practice at the Bar. Such applicants need not satisfy the above criteria.

**(3) DRBs**

Applicants are required to:

1. have 10 years’ experience of DRBs as counsel, or
2. be of at least 10 years call and qualify for at least one of the other categories referred to above (Adjudicator or Arbitrator).

TECBAR also accepts applications from former TCC Judges, or from former Judges who had a substantial TCC practice at the Bar. Such applicants need not satisfy the above criteria.

**(4) TECBAR Mediator**

All applicants are required to have undertaken an approved/accredited mediation course.

**(5) All Applicants**

There must be no other reason why a member should not be included in a Dispute Resolution List. Examples of reasons why a member should not be included in a Dispute Resolution List include, without limitation:

1. criminal conviction;
2. being disqualified from acting as a company director by Court Order;
3. being made subject of a Bankruptcy Order, Debt Relief Order or Bankruptcy Restriction Order
4. having given a direction disqualification undertaking or Bankruptcy Restriction undertaking;
5. being a director of a company which is wound up or placed in administration or a CVA (other than for amalgamation or reconstruction purposes);
6. making an accommodation with creditors (including a voluntary arrangement);
7. failing to pay a judgment debt;
8. any matter which results in censure by, or removal from, a professional body, or from any other appointment panel run by a professional body; or
9. any matter which risks bringing that member, a Tecbar Dispute Resolution List, or Tecbar, into disrepute.